

MADISON COUNTY
PERSONNEL ACTION

Department County Administrator Employee Name Kesha Jackson-Buckner
Job title Administrator Assistant Employee SS # XXX-XX-0016
Effective Date 03/06/2018

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 3,416.67

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Shelton Vance, County Administrator Signature *Shelton Vance* 02/13/2018 Date 02/13/2018

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

WADISON COUNTY
PERSONNEL ACTION

Department

Madison County
Detention Center

Employee Name

Joshua McFarland

Job title

Detention Officer

Employee #

Effective Date

2-12-18

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Taylor Williams

Rate of Pay

\$ 17.50

job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ _____

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Mayor Chuck McNeal

Signature

[Signature]

Date

2-16-18

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center Employee Name: Brianna Brown
Job title: Detention Officer Employees #: _____
Effective Date: 2-12-2018

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Jennifer Phillips
Rate of Pay: \$14.50/100

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay: \$ _____ Rate of Pay: \$ _____

- Termination
- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head
Printed Name: Major Chuck McNeal Signature: [Signature] Date: 02-09-18

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Burnette Gillum
 Job title _____ Employee SS # _____
 Effective Date 2/1/2018

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Information Officer To Position: Homestead Clerk/Information officer
 Rate of Pay \$ 14.00 Rate of Pay \$ 15.69

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature *Norman A. Cannady Jr.* Date 2/9/2018

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____